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TO : Stock Control Section

3 August 1953

FROM : Acting Chief Supply Control Staff

SUBJECT: Documents for Finance to Accompany Daily Receipts
Reports and Monthly Issues Report.

1. Effective 1 August 1953, Daily Receipts Reports submitted to Finance will be accompanied by supporting documents in duplicate for the following transactions only:

<u>Transaction Code</u>	<u>Definition</u>
2 - 1	Receipt Due In - Commercial Procurement
2-2	Receipt Due In - Military Procurement
3 - 1	Receipt not Due In - Commercial Procurement
3 - 2	Receipt not Due In - Military Procurement
All 9's	Direct Shipment, regardless of source.

2. Also, effective 1 August 1953, it will no longer be necessary to submit to Finance any supporting documents with the Monthly Issues Report.

3. The above changes to existing procedures are authorized per verbal agreements between Audit Office, Finance Office, Technical Accounting Staff of Comptroller's Office, and the undersigned.

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Acting Chief,
Supply Control Staff

Document No. 3
No Change in Class. <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Declassified
Class. Changed To: TS S 8
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By: [Signature]